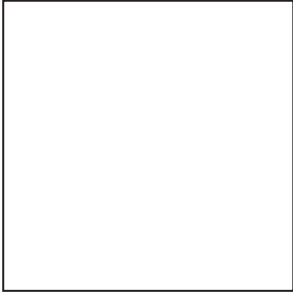




## Application for Employment



### DAK Section

Received On: \_\_\_\_\_  
(Date)

Time: \_\_\_\_\_

Through Courier

Tracking ID: \_\_\_\_\_

Company: \_\_\_\_\_

By Hand

Stamp & Sign: \_\_\_\_\_

## Personal Information

Cader:  Teaching  Non Teaching Department: \_\_\_\_\_

Job Type:  Permanent  Contractual  Visiting Position Sought: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile/Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

How did you learn about this Organization? \_\_\_\_\_

Payment date: \_\_\_\_\_ Payment Mode: \_\_\_\_\_ PO/Receipt No: \_\_\_\_\_

Are you currently employed?  Yes  No

If yes, Current Employer: \_\_\_\_\_ Current Salary: \_\_\_\_\_

## Education

Board/University	Qualification	Year of Passing	Grade

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

# Previous Experience

Please list from the most recent

Date Employed	Company Name	Location	Designation

Job notes, tasks performed and reason for leaving last job:

## Your Vision Regarding Job Applied For:

Applicant's Signature: \_\_\_\_\_

# Check List of Documents

A list of required documents to complete your job application is as under:

1. **Job Application Form**
2. **CV**
3. **Certificates / Degrees**  
Matric / O-Level  
Intermediate / A-Level  
BA / BSc / BS (if applicable)  
MS / M. Phil (if applicable)  
PhD (if applicable)
4. **Computerized National Identify Card**
5. **Recent Photograph**  
Passport Size
6. **Pay Order amounting Rs. 500/- on account of Processing fee in favour of  
“TIMES INSTITUTE MULTAN”**

## EMPLOYMENT TERMS FOR PERMANENT POSITIONS

1. The minimum service period shall be 02 years except for those posts which have been tenured in the Act.
2. Institute shall hold your 1st & last degree as a security and official receiving of original degrees shall be issued.
3. Employment Terms & Conditions of the Institute shall be observed strictly.
4. In case of selection on government job during contract period, above stated conditions will not apply.

### Note:

Your application shall only be entertained, if you dispatch all above mentioned documents at the following postal address within due date:

### Postal Address:

#### Deputy REGISTRAR (G)

TIMES INSTITUTE

City Campus, Main Road, Peer Khursheed Colony, Multan.

Direct Cell: 0303-4444648

UAN: 061-111-500-700

Applicant's Signature: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_